



## **PLAN FOR A SAFE REOPENING**

### **INTRODUCTION**

The Arts Club of Washington has established the following new operating protocols to ensure the safety of our members, employees, and guests following the health emergency shut down ordered by the Mayor of the District of Columbia due to the COVID-19 pandemic. The following information is designed to help, anyone working or visiting, understand the minimum expectations and to provide guidelines on what is or is not possible to do during the reopening periods of Stage 1 through 3 set by the District of Columbia. The requirements issued by Mayor Muriel Bowser and ReopenDC were used as the foundation of these protocols and will always supersede any information we provide. Recognizing that it is impossible to think of every possible factor that could arise, we always encourage everyone to use sound judgment and be respectful of others by making efforts to maintain proper distance.



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### **STAGE 1**

The galleries remain closed in accordance with the District of Columbia guidelines for Museums & Galleries.

The clubhouse is only open to members and guests. A maximum of 20 people is allowed in the building at the same time or 10 per room.

The clubhouse bathrooms, flat surfaces, and door handles are sanitized in the morning and afternoon except on days when the club is closed. Food preparation surfaces are sanitized every two hours in accordance with DC COVID-19 guidance for restaurants.

Employees scheduled to work and anybody who plan to visit must check to make sure they do not have any of the flu or Covid-19 symptoms before coming to the Arts Club. Anybody exhibiting any of the symptoms will be asked to leave the building in respect of others.

Sanitation stations with disposable surgical masks, gloves, and hand sanitizer are located at the front door and on every floor.

Everyone must wear a mask or face-covering in the clubhouse. The only exceptions are when working alone in a room/office and while dining on the patio. Employees must also wear disposable gloves when serving members or guests.

Employees, members, and all visitors must sign in and out to help with contact tracing. A logbook will be available at the front desk.

Everyone must maintain safe social distancing.

Catering services will be limited to patio dining with safe distancing and carry out. Patio dining will be limited to a maximum of 16 patrons in parties of 6 or less. Please note that dinner patrons must wear a mask while inside the house but can remove their mask once seated at their dinner table. Single-serve utensils and condiments are available on request.

Bar set up or lounge seating are not permitted anywhere.

Artistic programming is limited to performance only, with 10 spectators or less, and safe distance seating except for members of the same family/group. No food or drinks are served.



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### STAGE 2

The galleries are open with restrictions; up to 10 people on each floor; small events and receptions are allowed for up to 50 people following social distancing and other guidelines set forth by the District of Columbia

The clubhouse is open with a maximum of 50 people allowed in the building at the same time.

The clubhouse bathrooms, flat surfaces, and door handles are sanitized every morning except on days when the club is closed. Food preparation surfaces are sanitized regularly.

Employees scheduled to work and anybody who plan to visit must self-check to make sure they do not have any of the flu or Covid-19 symptoms before coming to the Arts Club. Anybody exhibiting any of the symptoms will be asked to leave the building in respect of others.

Sanitation stations with disposable surgical masks, gloves, and hand sanitizer are located at the front door and on every floor.

Everyone must wear a mask or face-covering in the clubhouse. The only exceptions are when working alone in a room/office and while dining. Employees must also wear disposable gloves when serving members or guests.

Employees, members, and all visitors must sign in and out to help with contact tracing. A logbook will be available at the front desk.

Everyone is encouraged to maintain safe social distancing.

Patio and indoor dining will be available with safe distancing but limited to a maximum of 50 patrons in parties of 6 or less (except for parties of up to 10 from the same household). Please note that dinner patrons must wear a mask while inside the house but can remove their mask once seated at their dinner table. Single-serve utensils and condiments are available on request.

Bar set up is not permitted anywhere. Lounge seating is allowed with safe distancing.

Artistic programming is limited to performance with 50 spectators or less and seating apart except for members of the same family/group.

Small catering events of up to 50 possible with restrictions that conform to the guidelines set forth by the District of Columbia.



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### **STAGE 3**

The galleries are open and small tours are allowed with physical distancing; events and receptions are allowed for up to 250 people with restrictions that conform to the guidelines set forth by the District of Columbia.

The clubhouse is open with a maximum number of people allowed kept at 250 people in the building.

The clubhouse bathrooms, flat surfaces, and door handles are sanitized every morning except when the club is closed. Food preparation surfaces must be sanitized regularly.

Employees scheduled to work and anybody who plan to visit must self-check to make sure they do not have any of the flu or Covid-19 symptoms before coming to the Arts Club. Anybody exhibiting any of the symptoms will be asked to leave the building in respect of others.

A sanitation station with disposable masks and hand sanitizer is located at the front door.

Everyone is encouraged to wear a mask or face-covering in the clubhouse.

Employees, members, and all visitors can sign in and out to help with contact tracing. A logbook will be available at the front desk.

Everyone is encouraged to keep safe social distancing.

Patio and indoor dining will be available with safe distancing but limited to a maximum of 70. Single-serve utensils and condiments are available on request.

Bar set up and lounge seating are permitted.

Artistic programming is limited to performance with 100 spectators or less.

Catering events with up to 250 guests are possible with restrictions that conform to the guidance set forth by the District of Columbia.